

BEETLEY & DISTRICT PRESCHOOL

Registered as a Charity Number 1029927

SAFEGUARDING POLICY

**The Safeguarding Lead Practitioner for Beetley & District Preschool is
Diane Calvert.**

**The Deputy Safeguarding Lead Practitioner for Beetley & District Preschool is
Emma Ellis.**

**In the event that both the Safeguarding Lead Practitioner and the deputy were
absent, all other members of staff have Child Protection Training.**

The telephone Children's Advice and Duty Service (CADS) 0344 800 8021

Definition of safeguarding in relation to children and young people:

Protecting them from maltreatment, preventing impairment of their health or development, ensuring that they are growing up in circumstances consistent with the provision of safe and effective care, taking action to enable all children to have the best outcomes. ("Working together to safeguard children")

At **Beetley & District Preschool** we work with children, parents, external agencies and the community to ensure the welfare and safety of children and to give them the very best start in life. Children have the right to be treated with respect, be helped to thrive and to be safe from any abuse in whatever form.

We support the children within our care, protect them from maltreatment and have robust procedures in place to prevent the impairment of children's health and development. In our setting we strive to protect children from the risk of radicalisation and we promote acceptance and tolerance of other beliefs and cultures (please refer to our equality and diversity policy for further information). Safeguarding is a much wider subject than the elements covered within this single policy, therefore this document should be used in conjunction with the Preschools other policies and procedures.

The Aims of this policy are:

- To ensure every child who attends the setting is safe and protected from harm.
- To ensure all those working in the setting, either paid or unpaid, have a clear understanding of the legal responsibility to safeguard and promote the welfare of all children.
- To ensure parents/carers have a clear understanding of the legal responsibilities in relation to safeguarding and promoting the welfare of all children.
- To prevent impairment of health or development.
- To enable children to have optimum life chances and enter adulthood successfully.

This policy has been written in accordance with the Norfolk Safeguarding Children's Board (NSCB) guidance and the Early Years Foundation stage (2017) requirements

Procedure:

- The Preschool committee will review and update the settings policies and procedures on an annual basis or when new legislation is brought into effect, to ensure the Preschool meets the needs of the children within our setting.
- Staff members will be involved in the review process of the policies.
- All staff and committee members will receive a copy of all the settings policies and procedures, when they join the Preschool or when a policy or procedure is updated.
- The Preschool committee and staff are expected to adhere to the Preschool's policy and procedures.
- Parents will be given an information pack on enquiry, which contains the following policies: Safeguarding – Child Protection, Making Concerns Known, Equality & Diversity, Admissions and Operation of Waiting List, Promoting Positive Behaviour, Fees and Charges, The Role of the Key Person, Working in Partnership with other Agencies, Parental Involvement, Transitions, Special Educational Needs and Health & Safety which includes the Administration of Medicines. These policies and others can also be found on our settings website (**beetley-preschool.org**) or extra hard copies can be obtained from the setting. A hard copy of our Child Protection, Safeguarding, Behaviour and Complaints policies are also in the foyer for parents to access at any time.
- All the Preschool policies are on the Preschool website. (**beetley-preschool.org**)
- The monthly newsletter will inform parents when a policy has been updated and how to access a copy.
- Safeguarding is an agenda item for the staff and committee monthly meetings.

Other policies associated with Safeguarding are:

Child Protection

Equality and Diversity

Special Educational Needs

Administration of medicines – Health & Safety Procedures, Part 3, section 1b.

Behaviour Management

Complaints – Making concerns known

Responsibilities of staff in an Emergency

Admissions & Operation of Waiting List

Home Pre-school agreement for Personal Care

Nappy changing and Toileting procedure.

Key Person

Observation, assessment and planning

Partnership with Parents

Confidentiality

Health & Safety

Staff Disciplinary and standards of behaviour procedures

Whistle-blowing and managing allegations against adults

Accident & Incidents

E-Safety – Use of Mobile Phones & Digital Photography Policy &
Use of social media sites
Baby-sitting Policy.

Key legislation and guidance:

- Children Act 1989 and 2004
- Childcare Act 2006
- The Protection of Children Act 1999
- Human Rights Act 1998
- Safeguarding Vulnerable Groups Act 2006
- The Statutory Framework for the Early Years Foundation Stage (EYFS) 2014
- Working together to safeguard children 2018
- What to do if you're worried a child is being abused 2015
- Counter-Terrorism and Security Act 2015 (Prevent Duty Guidance (2015)).
- General Data Protection Regulation 2018
- Information Sharing (2015)
- Norfolk Safeguarding Children's Board (NSCB) guidance
- Early Years Foundation Stage (2017)
- Inspecting Safeguarding in Early Years, School and Colleges (Ofsted 2016)
- 'Traffic Light Brochure' a guide to identify, understand and respond to sexual behaviours in children and young people.

Signed:
Supervisor

Chairperson

Date:

Date for next Review: