

## **NAPPY CHANGING & TOILETING**

*This is the procedure we will follow with your child:*

1. Only CRB checked staff are to undertake this procedure.
2. If you are going to change a nappy or soiled children's clothes let another member of staff know.
3. Collect together the child's bag with nappies, change of clothes, wipes and plastic bags for disposal
4. Use the disabled toilet with door jammer fitted, leaving door slightly ajar
5. Wear fresh disposable gloves and apron, which is stored in a container under the changing mat. If using the changing mat cover it with disposable paper towel.
6. Calmly and sensitively change/ toilet the child.
7. Double wrap the soiled items in plastic bags together with changing mat covering
8. Adult and child wash hands, using the facilities in the changing area
9. Hang bag of soiled items outside for parent/ carer to take on collecting the child

For the retention of Parent/carers